



ACCOMPLISHMENT REPORT

December 01 – 20, 2023

1. Conducted face-to-face classes in lecture (CpSc 21, AgSc 11 & AgSc 13) and laboratory (CpSc 21 & Agro 21)
2. On December 12, 2023 (Tuesday), a makeup class in the laboratory for CpSc 21 and was carried out from 2 pm to 5 pm.
3. Long exams were prepared, checked, recorded and returned for students in CpSc 21 (lec), AgSc 11 and AgSc 13
4. Final exams were prepared, checked, and recorded for students in CpSc 21 (lec & lab), Agro 21 (lab), AgSc 11 and AgSc 13
5. Students' final points in the laboratory were submitted to their corresponding lecture instructor
6. Laboratory exercises of students were checked and recorded
7. TOS in AgSc 13, AgSc 11 and CpSc 21 lecture were prepared and submitted
8. Students' final grades in AgSc 11, AgSc 13, and CpSc 21 (lecture) were computed and prepared for submission.

Submitted By:

Mary Ann I. Limbasan
MARY ANN I. LIMBASAN

Recommending Approval

[Signature]
DIONESIO M. BAÑOC
Head, Department of Agronomy

Approved

VICTOR B. ASIO
Dean, CAFS



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY ANN I. LIMBASAN

For the Month
of:

DECEMBER

Department: AGRONOMY

Year: 2023

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	7:00	8:00	8:30	10:00	11:30	1:00	1:00	2:00	2:30	5:30			8
2	Sat												
3	Sun												
4	8:00	9:00	9:00	10:30			1:00	2:30	3:00	4:00	4:00	5:30	6.5
5	7:00	8:00	8:30	10:00	11:30	1:00	1:00	2:00					5
6	7:00	10:00	10:00	1:00			1:00	4:00					9
7	8:00	9:00	9:00	10:30			1:00	2:30	3:00	4:00	4:00	5:30	6.5
8	HOLIDAY												
9	Sat												
10	Sun												
11	8:00	9:00	9:00	10:30			1:00	2:30	3:00	4:00	4:00	5:30	6.5
12	7:00	8:00	8:30	10:00	11:30	1:00	1:00	2:00	2:00	5:00			8
13	7:00	10:00	10:00	1:00			1:00	4:00					9
14	8:00	9:00	9:00	10:30			1:00	2:30	3:00	4:00	4:00	5:30	6.5
15	7:00	8:00	8:30	10:00	11:30	1:00	1:00	2:00	2:30	5:30			8
16	Sat												
17	Sun												
18	8:00	9:00	9:00	10:30			1:00	2:30	3:00	4:00	4:00	5:30	6.5
19	7:00	8:00	8:30	10:00	11:30	1:00	1:00	2:00					5
20	7:00	10:00	10:00	1:00			1:00	4:00					9
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL													93.5

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Mary Ann I. Limbasan
Signature of Part-time Instructor

DIONESIO M. BAÑOC
Printed Name and Signature of Dept. Head