

DAILY TIME RECORD

MARIO LILIO P.VALENZONA

NAME

For the month of

January 1-31, 2022

Official hours Arrival

Regular Days

and Departure

Saturdays

D A Y	A.M.		P.M.		Under Time	
	Arriva l	Depar ture	Arriva l	Depar ture	Hrs.	Min.
1	Saturday					
2	Sunday					
3	7:55	12:00	12:55	5:00		
4	7:59	12:00	12:52	5:00		
5	7:59	12:00	12:52	5:00		
6	8:00	12:00	12:55	5:00		
7	7:55	12:00	12:55	5:00		
8	Saturday					
9	Sunday					
10	7:52	12:00	12:51	5:00		
11	8:00	12:00	12:55	5:00		
12	7:55	12:00	12:55	5:00		
13	8:00	12:00	12:55	5:00		
14	7:55	12:00	12:55	5:00		
15	Saturday					
16	Sunday					
17	7:52	12:00	12:51	5:00		
18	8:00	12:00	12:55	5:00		
19	7:55	12:00	12:55	5:00		
20	8:00	12:00	12:55	5:00		
21	8:00	12:00	12:55	5:00		
22	Saturday					
23	Sunday					
24	7:55	12:00	12:55	5:00		
25	7:59	12:00	12:52	5:00		
26	8:00	12:00	12:55	5:00		
27	7:55	12:00	12:55	5:00		
28	7:52	12:00	12:51	5:00		
29	Saturday					
30	Sunday					
31	7:55	12:00	12:55	5:00		
Total:						

I CERTIFY on my hour that the above is a true and correct report of the hours of work performed record of which was made daily at the arrival and departure from office.

CERTIFIED as to the prescribed office hours

In-Charge