

VISAYAS STATE UNIVERSITY #224
Bay bay, Leyte
DAILY TIME RECORD

Charlie Mark F. Cutamora

NAME

For the month of April. 2022
official hours for arrival and departure
Regular days _____ Saturdays _____

Date	A. M.		P. M.		Undertime	
	Arri- val	Depart- ure	Arri- val	Depart- ure	Hrs	Min
1	8:00	12:00	1:00	5:00		
2			Saturday			
3			Sunday			
4	8:00	12:00	1:00	5:00		
5	7:00	12:00	1:00	5:00		
6	8:00	12:00	1:00	5:00		
7	8:00	12:00	1:00	5:00		
8	8:00	12:00	1:00	5:00		
9			Saturday			
10			Sunday			
11			EO # 138 Baybay City			
12			Work Suspension			
13			Work Suspension			
14			Holy Thursday			
15			Good Friday			
16			Saturday			
17			Sunday			
18	8:00	12:00	1:00	5:00		
19	8:00	12:00	1:00	5:00		
20	8:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	8:00	12:00	1:00	5:00		
23			Saturday			
24			Sunday			
25	8:00	12:00	1:00	5:00		
26	8:00	12:00	1:00	6:00		
27	8:00	12:00	1:00	6:00		
28	8:00	12:00	1:00	5:00		
29	8:00	12:00	1:00	5:00		
30			SATURDAY			
31						

Total

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which has made at that time of arrival and departure from office.

VERIFIED as to the prescribed office hours:

MARLON G. BURLAS

Head, Motor Pool

VISAYAS STATE UNIVERSITY
Bay bay, Leyte
DAILY TIME RECORD

Michael V. Managbanag

NAME

For the month of April. 2022
official hours for arrival and departure
Regular days _____ Saturdays _____

Date	A. M.		P. M.		Undertime	
	Arri- val	Depart- ure	Arri- val	Depart- ure	Hrs	Min
1	3:00	12:00	12:30	12:00 PM		
2			Saturday			
3			Sunday			
4	5:50	12:00	12:50	6:55		
5	5:55	12:00	1:00	7:00		
6	6:00	12:00	12:40	7:00		
7	5:40	12:00	12:20	5:40		
8	6:00	12:00	1:00	6:50		
9			Saturday			
10			Sunday			
11			EO # 138 Baybay City			
12			Work Suspension			
13			Work Suspension			
14			Holy Thursday			
15			Good Friday			
16			Saturday			
17			Sunday			
18	6:00	12:00	12:50	6:00		
19	6:00	12:00	12:52	9:20		
20	5:55	12:00	12:54	7:00		
21	5:45	12:00	12:23	6:40		
22	5:50	12:00	12:56	6:50		
23			Saturday			
24			Sunday			
25	6:31	12:00	12:30	6:50		
26	6:12	12:00	12:59	7:00		
27	5:32	12:00	12:57	6:55		
28	5:34	12:00	12:12	5:01		
29	6:55	12:00	12:50	5:01		
30			SATURDAY			
31						

Total

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which has made at that time of arrival and departure from office.

VERIFIED as to the prescribed office hours:

MARLON G. BURLAS

Head, Motor Pool