


BUDGET UTILIZATION REQUEST AND STATUS						Serial No. : _____	
Entity Name _____						Date : <u>July 11, 2023</u>	
						Fund Cluster _____	
Payee	LOREME S. CAGANDE						
Office	DEPARTMENT OF AGRONOMY						
Address	VISAYAS STATE UNIVERSITY						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/	Amount			
Department of Agronomy	Replenishment of Petty Cash Fund			5,854.49			
				5,854.49			
A.	Certified: Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal			B.	Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above		
Signature :				Signature :			
Printed Name:	DIONESIO M. BAÑOC			Printed Name:	ALICIA M. FLORES		
Position :	Head, DA			Position :	Head, Budget office		
Date :	Head, Requesting Office/Authorized			Date :	Head, Budget		
C.	STATUS OF UTILIZATION						
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due	Due and Demandable
			5,000			(a-b)	(b-c)
						5,000	