Civil Service Form 48

DAILY TIME RECORD GUARTE, DONNA M.

For the month of January 1 - 31, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

| Day | AM | | PM | | 70.071 | T-4-1 |
|--------|------|--------|------|------|--------|--------|
| | IN | OUT | IN | OUT | T/U | Total |
| 1-SAT | | | | | | Off |
| 2-sun | | | | | | Off |
| 3-MON | | F 1 | 1 / | | | Absent |
| 4-TUE | | I = II | | | | Absent |
| 5-WED | - | F H | | - | | Absent |
| 6-тни | | | 1/ | | | Absent |
| 7-FRI | 1 | | V | | | Absent |
| 8-SAT | | | | | | Off |
| 9-sun | | | | | | Off |
| 10-мол | 0720 | 1200 | 1300 | 1730 | | Absent |
| 11-TUE | 0700 | 1200 | 1300 | | | Absent |
| 12-WED | 0700 | 1200 | 1300 | 1730 | | Absent |
| 13-тни | 115 | 01/ | | | | Absent |
| 14-FRI | L | MV | | | | Absent |
| 15-sat | | | | | | Off |
| 16-sun | | | | | | Off |
| 17-mon | 0770 | 1200 | 1700 | 1720 | | Absent |
| 18-TUE | 0710 | 1200 | 1300 | 1770 | | Absent |
| 19-WED | 0770 | | 1700 | 1720 | | Absent |
| 20-THU | 0700 | 1200 | 1700 | 1790 | | Absent |
| 21-FRI | NF | | 1100 | | | Absent |
| 22-SAT | | | | | | Off |
| 23-SUN | | | | | | Off |
| 24-MON | 0800 | 1200 | 1700 | 1790 | | Absent |
| 25-TUE | 0720 | 1200 | 1700 | 1720 | | Absent |
| 26-WED | 0710 | 1200 | moo | 1770 | | Absent |
| 27-тни | 0770 | 1200 | 1700 | 1770 | | Absent |
| 28-FRI | 0730 | 1200 | 1700 | 1720 | | Absent |
| 29-SAT | | 1 443 | | | | Off |
| 30-SUN | | | | | | Off |
| 31-mon | WFH | - | | | | Absent |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from

VERIFIED as to prescribed office hours

Department Head Department of Biological Sciences Civil Service Form 48

DAILY TIME RECORD GUARTE, DONNA M.

For the month of January 1 - 31, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

| Day | AM | | PM | | тат | m . x |
|----------------|------|-------|------|------|-----|--------|
| | IN | OUT | IN | OUT | T/U | Total |
| 1- SAT | | | | | | Off |
| 2-sun | | | | | | Off |
| 3-mon | | T | 11 | 1 | | Absent |
| 4-TUE | | | | | | Absent |
| 5-WED | | FF | - | | | Absent |
| 6-тни | | | | | | Absent |
| 7-fri | L | | 1 1 | | | Absent |
| 8-SAT | | | | | | Off |
| 9-sun | | | | | | Off |
| 10-MON | 0720 | 1200 | 1700 | 1730 | | Absent |
| 11-TUE | 0700 | 1200 | 1700 | 1730 | | Absent |
| 12-WED | 0700 | 1200 | 1900 | 1770 | | Absent |
| 13 -THU | | = 11 | IT! | | | Absent |
| 14-FRI | | _ H V | L | Š. | | Absent |
| 15-SAT | | | | | | Off |
| 16-sun | | | | | | Off |
| 17-MON | 0770 | 1200 | 1700 | 1720 | | Absent |
| 18-TUE | 0710 | 1200 | 1700 | 1770 | | Absent |
| 19-WED | 0730 | 1200 | 1700 | 1720 | | Absent |
| 20-тни | 0700 | 1200 | 1700 | 1770 | | Absent |
| 21-FRI | NF | | | | | Absent |
| 22-SAT | - (| | | | | Off |
| 23-sun | | | | | | Off |
| 24- MON | 0800 | 1200 | MOD | 1770 | | Absent |
| 25- TUE | 0720 | 1200 | 1700 | 1720 | | Absent |
| 26-WED | 0710 | 1200 | 1700 | 1770 | | Absent |
| 27- THU | 0770 | 1200 | MOD | 1270 | | Absent |
| 28-FRI | 0770 | 1200 | 1200 | 1720 | | Absent |
| 29 -SAT | | | | | | Off |
| 30-sun | W | | | | | Off |
| 31-MON | NF | t | | | | Absent |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VERIFIED as to prescribed office hours

Department Head Department of Biological Sciences