



INDIVIDUAL FACULTY WORKLOAD

1st Semester A.Y. 2024 - 2025

NAME OF FACULTY	ACADEMIC POSITION	EMPLOYMENT STATUS
Jerome O. Arribado	Instructor II	Permanent Regular

I. INSTRUCTION

A. ACTUAL TEACHING

INSTRUCTION						Class Days (X – Lecture; L - Laboratory)							
A. ACTUAL TEACHING													
Time	Course No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	T H	F	S	RM	WLU**
7am-10a m	AnSc 22	Principles of Animal Production	3	1	27			L					2.73
10a m-1pm	AnSc 22n	Introduction to Livestock and Poultry Production	3	1	34			L					2.85
1pm-4pm	AnSc 22n	Introduction to Livestock and Poultry Production	3	1	17			L					2.4
TOTAL													7.98

*put superscript – "T" if team-taught

*put footnote below the table indicating how many teachers are team teaching the course

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (Attach separate sheet if necessary).

B.1 Undergraduate

Names	Adviser	SRC Chairperson	SRC Member	WLU
De Paz, Rhelmae C.	✓			0.5
Escoril, Jiselle Mae S.	✓			0.5
Guzman, Noelle Deborah Mercedes C.	✓			0.5
Lapiz, Jenelyn G.	✓			0.5
Jomadio, Christine May P.			✓	0.25
Ricaña, Marissa	✓			0.5
Viojan, Archiel	✓			0.5
Mondal, Joanna P.	✓			0.5
TOTAL				3.75



B.2 Graduate				
Names	Adviser	GAC Chairperson	GAC Member	WLU

II. RESEARCH						
Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
Formulation of Home-mixed Pellet Ration as Dietary Supplement in Post-weaned Rabbits	Project Leader			with	without	3.0
TOTAL						3.0

Note: List only those with official appointment from the University President.

III. EXTENSION						
Title of the Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (with/without)	Honorarium (with/without)	WLU
Participatory Eco-Farming Program for the Visayas	Project Leader			with	without	3.0
TOTAL						3.0

Note: List only those with official appointment from the University President.

IV. PRODUCTION (IGP and other university projects)						
Title of the Project/Activity	Involvement	Date Started	End Date	Production Assistant (with/without)	Honorarium (with/without)	WLU
Eco-FARMI Seedbank C	IGP Project Manager				without	3.0
TOTAL						3.0

Note: List only those with official appointment from the University President.

V. RELATED ACTIVITIES				No. of Student s	WLU
1. Student Consultation/Counselling					
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted (0.2/student, max.3.0)					
OJT of 2 BS Development Communication Students				2	0.4
B. As Academic Adviser (Provide list of students as a separate sheet) (0.25/yr level)					
Archie Viojan (4 th year)				1	0.25
C. As DBGF, Dormitory Adviser, Organization Adviser					
D. As Course Professor/ Instructor (min. of 2 hrs/wk= max.1 WLU)					
Day	Time				
Monday	1pm-4pm			86	1.0

Thursday	1pm-4pm		
Friday	9am-12nn		
TOTAL			1.65

2. Coordination of Classes (max.- 2wlu)

Subjects (Course No. & Descriptive Title)	No. of Faculty	WLU

Note: Only for subjects with 3 or more sections handled by 3 or more teachers

3. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)	Department	College	University	WLU
Management Committee	C			0.2
Personnel Committee	C			0.2
Equipment Committee	M			0.1
PASUC Evaluation Committee	C			0.2
Exhibits and Promotions Committee	M			0.1
Awards Committee	C			0.2
Publications Committee	C			0.2
TOTAL				1.2

4. Other Assignments Approved by the University

a. Eco-FARMI Deputy Risk Manager	C			0.2
b. OVPREI Deputy Risk Manager		C		0.5
c. Waste Management and Pollution Control Committee			M	0.5
d. Technical Working Group on Farming System Commodity			M	0.5
e. Eco-FARMI's Research Coordinator	C			0.2
f. THE Impact Ranking SDG 6 Working Committee			M	0.5
g. Technical Working Group on Agricultural Science and Technology-based Livelihood			M	0.5
TOTAL				2.9

Note: List only those with official appointment from the University President.

VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)

Institute Director	10.0
TOTAL	10.0

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	7.98
	Student Advising	3.75
II. RESEARCH		3.0
III. EXTENSION		3.0
IV. PRODUCTION		3.0
V. RELATIVE ACTIVITIES	1. Student Consultation/Counselling	1.65
	2. Coordination of classes (maximum = 2.0)	-
	3. Committee involvement (maximum = 5.0)	1.2
	4. Other Assignment Approved by the University	2.9
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		10.0
OVER-ALL TOTAL		36.48

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

***Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.**

****WLU – Workload Unit**



JEROME O. ARRIBADO

Name and Signature of Faculty

Date: _____

Recommending Approval:

MANUEL D. GACUTAN, JR.

Department Head

Date: _____

SUZETTE B. LINA

College Dean

Date: _____

*

Director for Academic Affairs

Date: _____

*

Chancellor

Date: _____

Reviewed by:

SANTIAGO T. PEÑA, JR.

Vice President for Research, Extension and Innovation

Date: _____

MOISES NEIL V. SERIÑO

Vice President for Planning, Resource Generation and Auxiliary Services

Date: _____

Approved:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Date: _____

**For Component Colleges add the DAA and Chancellors under recommending approval*

**For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies*

Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty