



REQUEST FOR INFORMATION/RECORD

Date: 12/10/21

Name of Requestor: Shan Bryan A. Berrame

Address: Zone 15 Baybay, Leyte

Contact Nos.: 09518313465

E-mail address: dredawellana@yahoo.com.

Proof of Identity presented: BIR ID

ID No.: 744-865-978-000

Requested Information:

TOR

Reason & intended use of requested information/document

No. of copies

For Employment one original & two Certified
true copy

M. Berrame
MILDRED A. BERRAME
Signature of Requestor/Representative

Action on the request:

Approved:

DANIEL LESLIE S. TAN

Vice President for Administration & Finance

Evidence of payment: OR No. 0605565 Date: Dec 9/21 Amount: 490/-

Disapproved:

DANIEL LESLIE S. TAN

Vice President for Administration & Finance

Remarks/reason for disapproval: