



January 03, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
VP for REI, Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

This is to recommend the appointment of **Prof. Ed Allan L. Alcober** as Co-Study Leader of Component 1 entitled: ***Production and distribution of NSIC-recommended, registered, and certified rice and corn seeds***, under the Extension Project entitled: Training, Technical Assistance and Distribution of Agronomic Crops Planting Materials in Support to RDEI Programs of VSU and Other Agencies in Eastern Visayas. This is without an honorarium effective on January 03, 2023 to December 31, 2023 unless revoked or terminated due to lack of budget.

As Co-Study Leader, he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Takes charge in producing and distributing NSIC-recommended rice and corn seeds.
2. Assists the project leader in the implementation of the project.
3. Updates the Department, College Research Coordinator, and RDEI Extension Office on the progress of the project.
4. Present the progress and research outputs during the annual RDE In- house review.
5. Publish important findings in referred journals.

In case of any changes in the title, methodology, project site, approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice President for Research and Extension.

Very truly yours


RUTH O. ESCASINAS
Head, DA

Conforme.


ED ALLAN L. ALCOBER
Assoc. Prof. IV

Certified Funds available:

ALICIA M. FLORES
Head, Budget Office