



April 21, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**  
VP for Research, Extension and Innovation

Dear **Dr. Tulin**:

I would like to recommend the appointment of Mr. Jerome O. Arribado as Officer-in-charge of the Ecological Farm and Resource Management Institute on July 22-27, 2022 or until my return. I will be on travel to Tagaytay City, Cavite Province to conduct Rapid Market Assessment Writeshop and Project team meeting.

As Officer-in-charge, Mr. Arribado is authorized to discharge the function of the Eco-FARMI Director in addition to his duties and responsibilities as a technical staff of the institute.

Very truly yours,

**DHENBER C. LUSANTA**  
OIC, Eco-FARMI

Conforme:

**JEROME O. ARRIBADO**  
Technical Staff

Recommending Approval:

**MARIA JULIET C. CENIZA**  
VP for Research, Extension and Innovation

Approved:

**EDGARDO E. TULIN**  
President