



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: NOLAS COMMERCIAL	P.O No: PO-GF-MOOE-2022-02-0050
Address: M.L QUEZON STREET, POBLACION ZONE 10, BAYBAY	Date: 02-17-2022
TIN: 936-20-3925	P.R No: GF-2021-09-00837
	Mode of Procurement: NP - Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: Within 30 calendar days upon receipt of P.O.	Payment Term: As per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	pieces	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White OFFER: JERSEY	1	7,300.00	7,300.00
		XX			
		Purpose: Office Supplies for ACRO Intended: OHACR			

TOTAL: 7,300.00

Total Amount in Words: **Seven Thousand Three Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

EDGARDO E. TULIN

President

Supplier's signature Over Printed Name

Date

Fund Cluster: _____

Funds Available: _____

ORS/BURS No. : _____

Date of ORS/BURS : _____

Amount: _____

NICK FREDDY R. BELLO

Head, Accounting

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
OHACR	Payment of Office Furnitures & Fixtures			7,300.00
	Total			7,300.00

Date: