



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

**DISBURSEMENT VOUCHER**

FUND CLUSTER:

**MODE OF PAYMENT**

☐

MDS CHECK

☐

COMMERCIAL CHECK

☐

ADA

☐

OTHERS \_\_\_\_\_

DATE: 02/12/22

DVD NC

PAYEE/OFFICE

**VSU-ViCARP 20201050-1.24**

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Baybay City, Leyte

PARTICULARS

RESPONSIBILITY  
CENTER

MFO/PAP

AMOUNT

Payment for the 34th Regional RDEI Symposium held last November 17-18, 2022 at RDE Hall, VSU, Baybay City, Leyte, as per papers attached .....

CC23.EFS.1720

P 3,000.00

AMOUNT DUE

P 3,000.00

**A**

**CERTIFIED:** Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

**DHENBER C. LUSANTA**

OIC Director, Eco-FARMI

**B**

**ACCOUNTING ENTRY:**

ACCOUNT TITLE

UACS CODE

DEBIT

CREDIT

**C**

**CERTIFIED:**

☐

Cash available

☐

Subject to Authority to Debit Account (when applicable)

☐

Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

**NICK FREDDY BELLO**

POSITION

Chief Accountant

(Head, Accounting Unit/Authorized Representative)

DATE

**D**

**APPROVED FOR PAYMENT:**

SIGNATURE

PRINTED NAME

**EDGARDO E. TULIN**

POSITION

President

(Agency Head/Authorized Representative)

DATE

**E**

**RECEIPT OF PAYMENT:**

JEV NO.

CHECK / ADA  
NO.:

DATE:

BANK NAME & ACCOUNT NUMBER:

SIGNATURE:

DATE:

PRINTED NAME:

DATE:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:



Date: November 28, 2022  
Bill No.: RRDES-2022-21

**MR. DHENBAER C. LUSANTA**

OIC-Director, Ecological Farm & Resource Management Institute  
Visayas State University  
Baybay City, Leyte

**Dear Mr. Lusanta,**

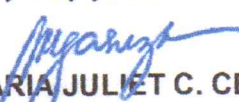
This is to bill the amount of Six Thousand Pesos (Php 6,000.00) for the registration of the following staff during the 34<sup>th</sup> Regional RDEI Symposium held last November 17-18, 2022 at RDE Hall, VSU, Baybay City, Leyte. Payment made by voucher or check should be addressed to VSU-ViCARP 20201050-1.24.

| <i>Name of Staff</i>  | <i>Amount (PhP)</i> |
|-----------------------|---------------------|
| Dhenber C. Lusanta    | 1,500.00            |
| Reynante G. Macapanas | 1,500.00            |
| Jesimiel A. Curbita   | 1,500.00            |
| Jerome O. Arribado    | 1,500.00            |
| <b>Total</b>          | <b>6,000.00</b>     |

We appreciate for an immediate processing of payment considering that the deadline for the submission of disbursement vouchers to the Budget Office and Accounting Office is on December 12, 2022 (Monday) per Memorandum Circular No. 8 dated November 23, 2022.

Thank you.

Very truly yours,

  
**MARIA JULIET C. CENIZA**  
ViCARP Director and  
VSU VP for REI