



August 5, 2022

Dr. Edgardo E. Tulin
President, Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Greetings!

I would like to request for the realignment of a portion of the Travel expenses for Year 2 (Participation of scholars to the one-day Scholar's Summit organized by the DA Biotech Program) to be given as thesis funds, cash incentives for Latin honors and graduation expenses for the 4 VSU-DA Biotech scholars who will graduate this 2nd semester AY 2021-2022.

		Total (Php)
Thesis fund	4 scholars x Php 50,000.00	200,000.00
Cash incentive	2 scholars graduating <i>Magna cum laude</i> (Php 20,000.00 per scholar) 2 scholars graduating <i>Cum laude</i> (Php 15,000 per scholar)	40,000.00 30,000.00
Graduation expenses	4 scholars x Php 2,500.00	10,000.00
Total		280,000.00

These expenses are included in the 3rd tranche and 4th tranche. The 3rd tranche has not been released until now. The total approved amount of Php 8,255,272.20 will not be affected.

I hope for a favorable response to this request.

Very truly yours,

ANABELLA B. TULIN
Project Leader, DABIOTECH-C2001


MA. THERESA P. LORETO
Co-Project Leader, DABIOTECH-C2001

Recommending Approval:

NICK FREDDY R. BELLO
OIC-Accounting Division

Approved:

EDGARDO E. TULIN
University President