



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARICAR M. LAUSE
Department: DLABS



For the Month of: NOVEMBER
Year: 2021

Department: DLABS

Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	HOLIDAY												
2	10:00	12:30					1:00	5:00					6.5
3	7:45	12:30					1:00	5:00					9.15
4	8:00	12:30					1:00	5:00					8.5
5	8:00	12:00					1:00	5:00					8
6	SATURDAY & SUNDAY												
7													
8	HOLIDAY												
9	8:00	12:00					1:00	5:30					8.5
10	7:00	12:00					1:00	5:00					9
11	8:00	12:00					1:00	5:00					8
12	8:00	12:30					1:00	5:00					8.5
13	SATURDAY & SUNDAY												
14													
15	8:00	12:00					1:00	5:30					8.5
16	8:00	12:00					1:00	5:00					8
17	8:00	12:00					1:00	5:00					8
18	8:00	12:30					1:00	5:00					8.5
19	8:00	12:00					1:00	5:30					8.5
20	SATURDAY & SUNDAY												
21													
22	7:12	12:00					1:00	5:00					8.48
23	8:00	12:00					1:00	5:30					8.5
24	8:00	12:00					1:00	5:00					8
25	8:00	12:30					1:00	5:00					8.5
26	8:00	12:00					1:00	5:00					8
27	SATURDAY & SUNDAY												
28													
29	8:00	12:30					1:00	5:30					9
30	HOLIDAY												
GRAND TOTAL													158.13

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 JETT C. QUEBEC Printed Name and Signature of Dept. Head
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