

7 August 2023

**Dr. Edgardo E. Tulin**  
University President  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Sir Tulin**:

The office of the VP for SAS would like to recommend **Mr. Sanny M. Dumpa Jr.**, a second-year BS in Biology student and a committee member on Justice and Student Rights, and **Mr. Don Gleane R. Grafe**, a fourth-year BS in Biology and a committee member on Student Welfare, to attend the L.E.A.D. (Leadership Empowerment Against Dopes). The Association of Advocates Against Drug Addiction, Inc. (or A3D) will host the workshop at the Crown Legacy Hotel in Baguio City on September 21-23, 2023. Attendance at the said training/workshop will help these students to further enhance their knowledge of anti-drug campaigns for a safer university.

The student leaders/members can use the knowledge gained during the workshop for future activities related to anti-illegal drugs. The students recommended to attend the said training will be accompanied by faculty and staff who will also participate in the workshop.

Looking forward for your favorable consideration action of this request.

Thank you very much.

Sincerely yours,

**ALELI A. VILLOCINO**  
VP for Student Affairs and Services

Noted by:

**LOUELLA C. AMPAC**  
Director, Financial Management

**SHAINA MAE LACABA**  
Student Regent, USSCF

Approved:

**EDGARDO E. TULIN**  
University President