

VISAYAS STATE UNIVERSITY

Baybay City, Leyte

SUMMARY OF SALES, COLLECTION, AND REMITTANCES**PROJECT: VERMICULTURE****MONTH: DECEMBER 2023**

I. SALES DURING THE MONTH:		
1	Cash Sales	24,852.00
2	Credit Sales	
3	Total Sales (1 + 2)	24,852.00
II. ACCOUNT RECEIVABLES:		
1	Balance, beginning of month	0.00
2	Add: Credit Sales this month	0.00
3	Total receivables this month (1 + 2)	0.00
4	Less: Collections during the month	0.00
a. Cash/O.R.'s #		
<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
Total:		0.00
b. JV's and O.R.'s #		0.00
5	Balance, end of month (3 - 4)	0.00
III. COLLECTIONS AND REMITTANCES DURING THE MONTH:		
1	Cash on hand, beginning of month	0.00
2	Add: Cash sales (I.1)	24,852.00
	Collection of accounts receivable (II.4)	0.00
3	Total cash during the month (1 + 2)	24,852.00
4	Less: Remittances to the cashier	24,852.00
<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
18-Dec	668353	4,200.00
18-Dec	Fund transfer	1,200.00
20-Dec	Fund transfer	16,200.00
28-Dec	668933	3,252.00
Total:		24,852.00
5	Cash on hand, end of month (3 - 4)	0.00

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