

OBLIGATION REQUEST AND STATUS				No.: MOOE 02-101101-2024		
VISAYAS STATE UNIVERSITY				Date: April 2, 2024		
Visca, Baybay City, Leyte				Fund: DOE A.III.b.1		
Payee:	Erma Mae Tiro					
Office:	DOE					
Address:	Visca, Baybay City, Leyte					
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
	Payment for Student Asst. Wage (March 16-27, 2024)			P4,560.00		
Total				P4,560.00		
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legible			B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above			
Signature Printed Name: ZYRA MAY H. CENTINO Position: Head, DOE Date: _____			Signature Printed Name: ALICIA M. FLORES Position: OIC-Head, Budget Office Date: _____			
C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADALI No.	Obligation	Payment	Not Yet Due	Due and Demandable
04/02/2024	Obligations	MOOE 02-101101-2024	P4560.00		P4560.00	
Totals			P4560.00		P4560.00	

18																					
19	8:00	12:00					4hrs														
20	8:00	12:00					4hrs														
21	10:00	12:00					2hrs	1:00	3:00									2hrs			
22	8:00	12:00					4hrs														
23			Weekend																		
24																					
25	8:00	12:00					4hrs														
26	8:00	12:00					4hrs														
27	8:00	12:00					4hrs														
28			Holiday																		
29																					
30			Weekend																		
31																					
	AM							PM													
								Grand Total (AM & PM)													

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and at the time of departure (s).

Verified as to prescribed office hours.


Signature

In-Charge