



OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL) Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

REPAIR AND MAINTENANCE REQUEST

Filled in by requesting party				Filled in by Pf	0		
Date filed	:	4/20/2022			THE RESERVE TO SERVE THE PARTY OF THE PARTY		
Building/Fac House No/ Apartment N Department		CCRDC Of		Received by	_	Nam	e & Signature
Location	Bac	k of admin E	Bldg	Designation/ Position	:	Nam	e & Signature
Requesting properties of the Region of the R	Na	RDO O. MANG ame & Signal	_	Maintenance control number	: 		
Please check	and specify the nature of	work requeste	ed				
 □ Vehicle Repair □ Welding Works □ Machining works (lathe, shaper, drill press, etc.) 			Plumbing Instrumen	& Furniture Works Works tation equipment ory instrument	☐ Electrical Works☐ Heating, Ventilating, Air conditioning & Refrigeration☐ Others (specify):		
Materials/Su	ipplies/Parts:	□ A	Available			Not Availab	
Request for a	an emergency inspect	Brief Des	scription of	of Repair and Maintens DC Roof and Ceiling lo			area due to heavy
Request for a	an emergency inspect g Typhoon "Agaton" th	Brief Des	scription of	DC Roof and Ceiling lo			area due to heavy
Request for a rainfall during	an emergency inspect g Typhoon "Agaton" th PPO personnel	Brief Des	scription of RCCR e 2 nd floor	DC Roof and Ceiling lo building flooding	cated at	second floor	
Request for a rainfall during	an emergency inspect g Typhoon "Agaton" th	Brief Des	scription of RCCR e 2 nd floor	DC Roof and Ceiling lo	cated at	second floor	area due to heavy
Request for a rainfall during Filled in by P Part/Supplie	an emergency inspect g Typhoon "Agaton" th PPO personnel	Brief Des	ir of RCCR e 2 nd floor	DC Roof and Ceiling lo building flooding	cated at	second floor	urs/days to finished
Request for a rainfall during	an emergency inspect g Typhoon "Agaton" the PO personnel es/Materials Required	Brief Des	ir of RCCR e 2 nd floor	DC Roof and Ceiling lo building flooding or Requirement	cated at	second floor stimated hou	urs/days to finished
Request for a ainfall during	an emergency inspect g Typhoon "Agaton" th PO personnel es/Materials Required	Brief Des	ir of RCCR e 2 nd floor	DC Roof and Ceiling lo building flooding Per Requirement by the requesting party aftervice Satisfaction	E ter the con	second floor stimated hou	and maintenance
Request for a rainfall during	an emergency inspect g Typhoon "Agaton" the PO personnel es/Materials Required	Brief Des	ir of RCCR e 2 nd floor	DC Roof and Ceiling lobuilding flooding Per Requirement By the requesting party aftervice Satisfaction Not Satisfied	ter the con	second floor stimated hounded of repair OVER-A	and maintenance LL RATING 2 Fair
Request for a rainfall during	an emergency inspect g Typhoon "Agaton" the PO personnel es/Materials Required	Brief Des	ir of RCCR e 2 nd floor	DC Roof and Ceiling lobuilding flooding Per Requirement By the requesting party aftervice Satisfaction Not Satisfied Slightly Satisfied	E ter the con	second floor stimated hounded of repair OVER-A	and maintenance LL RATING 2 Fair
Request for a rainfall during	an emergency inspect g Typhoon "Agaton" the PO personnel es/Materials Required	Brief Des	ir of RCCR e 2 nd floor	DC Roof and Ceiling lobuilding flooding Per Requirement By the requesting party aftervice Satisfaction Not Satisfied	cated at seer the con	second floor stimated hounded of repair OVER-A	and maintenance LL RATING
rainfall during	an emergency inspect g Typhoon "Agaton" the PO personnel es/Materials Required	Brief Design and repairant causes the sature)	ir of RCCR e 2 nd floor	DC Roof and Ceiling lobuilding flooding Per Requirement By the requesting party aftervice Satisfaction Not Satisfied Slightly Satisfied	cated at seer the con	second floor Stimated hounded of repair OVER-A Poor Good Excellent	and maintenance

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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