



28 April 2022

DR. EDGARDO E. TULIN
University President
Visayas State University
Visca, Baybay City, Leyte

Through: **DR. DANIEL LESLIE S. TAN**
Vice-President for Admin. and Finance

Sir:



May I recommend **Mr. NICK FREDDY R. BELLO** to act as Officer-in Charge (OIC) in the Office of the Director for Financial Management on April 29, 2022 or until my return. I will be on calamity leave during this date.

As OIC, he is authorized to discharge the functions of the office in addition to his regular duties and responsibilities.

Very truly yours,


LOUELLA C. AMPAC 
Financial Management Director

Conforme:


NICK FREDDY R. BELLO 
OIC Head, Accounting Office

By the Authority of the President:

DANIEL LESLIE S. TAN
Vice-President for Admin. and Finance

