



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS
Visca, Baybay City, Leyte, 6521-A, PHILIPPINES
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February 3, 2022

Date

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am writing to your office to ask for readmission. I had left the school after the second semester of the school year 2020-2021. I did not enroll during the first semester of S.Y. 2021-2022 because I have no subjects to enroll at all. I have only 1 subject to enroll this coming 2nd semester but still I have INC's to comply to. I am sorry for not being able to file for a leave of absence because my body was still coping from a cesarian operation that time. And when I started to file for a LOA it was almost overdue.

Once again, I would like to readmit myself for this coming 2nd semester of S.Y. 2021-2022. I promise I will do my very best to finish my studies and get my diploma after this school year.

I am hoping for your kind approval. Thank you and may God bless us all.

Respectfully yours,

IL
ILAINE I. NAYRE

Name and Signature of the Student

ML
NELSON F. CANETE

Name and Signature of Parent/Guardian

Approved for the President:

CM

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
10-1-010174	Nayre	Ilaine	Ibanez	BSEd-4

February 3, 2022
Date

BAYRON S. BARREDO
Dean, College of Education
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021 -2022. My last attendance from this University was 2nd semester / summer 2020 -2021. I was out of school for 1 semesters and 0 summer(s) because of the following reason(s): I had no subjects to enroll during the 1st semester because my subjects is offered during the second semester.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

Manolo B. Loreto, Jr.
MANOLO B. LORETO, JR.

Dean of Students

DR. JOEL Q. MABALHIN

Department Head

Manolo B. Loreto, Jr.
Signature of Student

Approved:

DR. BAYRON S. BARREDO

College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN

Cashier

Recorded:

MARWEN A. CASTAÑEDA

University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.