

OBLIGATION REQUEST AND STATUS**VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No: MOOE 02-101101-2022

Date: _____

Fund: _____

Payee	Michael Managbanag			
Office	Motor Pool/PPO			
Address				
Responsibility Center	Particulars	MFO/PAP	UACS Code/Expenditures	Amount
	Payment of Per Diem...		5020101000	450.00
	TOTAL			450.00

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

B Certified:

Allotment available and obligated for the purpose/ adjustment necessary as indicated above

Signature

Printed Name

KAREN LUZ P. YAP

Position

PROJECT LEADER

Date

Signature

Printed Name

ALICIA M. FLORES

Position

Head, Budget Office

Date

Budget Unit/Authorized Representative

C

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-101101-2022	450.00		450.00	
	TOTALS					

10.

**For more than (10) passengers use separate sheet*

TOTAL						450.00

I CERTIFY that (1) I have received the foregoing itinerary (2) the travel is necessary to the service, the period cover is reasonable and (3) the expenses claimed are proper.

MARLON G. BURLAS

Supervisor

Prepared by: (Official, Employee)

MICHAEL MANAGBANAG

Approved by: (Head of Agency)

EDGARDO E. TULIN

President