

**DAILY TIME RECORD**  
**ALCOBER, ED ALLAN L.**  
(NAME)

For the month of  
**July 1 - 31, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						OB
2-WED						OB
3-THU						OB
4-FRI						OB
5-SAT						Off
6-SUN						Off
7-MON	7:16	12:01	1:03	5:21	3mins	7hrs 57mins
8-TUE	7:11	12:09	12:57	5:27		8hrs
9-WED	7:53	12:01	12:41	5:07		8hrs
10-THU	7:54	12:03	12:10	5:29		8hrs
11-FRI	6:46	12:44	1:02	5:11	2mins	7hrs 58mins
12-SAT						Off
13-SUN						Off
14-MON	7:28	12:00	12:49	5:06		8hrs
15-TUE	7:39	12:00	12:51	5:18		8hrs
16-WED	7:27	12:02	12:35	5:07		8hrs
17-THU						OB
18-FRI						OB
19-SAT						Off
20-SUN						Off
21-MON	7:39	12:01	12:41	5:05		8hrs
22-TUE						OB
23-WED						OB
24-THU						OB
25-FRI						OB
26-SAT						Off
27-SUN						Off
28-MON	7:15	12:05	12:59	5:23		8hrs
29-TUE	8:00	12:02	12:52	5:09		8hrs
30-WED	7:45	12:07	12:09	5:08		8hrs
31-THU	7:15	12:00	12:22	5:06		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**ED ALLAN L. ALCOBER**

VERIFIED as to prescribed office hours

**SUZETTE B. LINA**  
College Dean  
Faculty of Agriculture and Food Science

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