



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE HEAD FOR
INTERNAL AUDIT**
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: (053) 565 0600 Loc 1045
Email: internal.audit@vsu.edu.ph
Website: www.vsu.edu.ph

OPERATIONAL PLAN MONITORING FORM

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Quality Objective	Code (Indicators)	Indicators (OTP Quality Objective)	Code (Action Plan)	OTP Action Plan	Percent Completion of the Action Plan (Max 100%)	Percent attainment of the Quality Objective	Task/Action*
To Safeguard the University assets			IA- APR- 21-01	Request for additional regular and qualified audit personnel	50%	25%	Rewrite a letter request to hire additional staff
To achieve better working conditions			IA- APR- 21-02	Purchase of new upgraded equipment	100%	100%	Identify person to
			IA- APR- 21-03	Request for increased budget	0%	0%	Make a letter request to ODFM
			IA- APR- 21-04	Request PPO to design and build appropriate office division	100%	0%	Not feasible
			IA- APR- 21-05	Affiliation to relevant bodies of the University	100%	100%	Membership to RMIC
			IA- APR- 21-06	Send Communication tracers	50%	100%	Enforced kindness during this time of Covid pandemic

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.