



October 5

Dr. Edgardo
President
Visayas State
University
Visaya, Baybay

Thru

Dear Dr. Tull

I would like
of the Ecology

Baybay City, Leyte

SUMMARY OF SALES, COLLECTION, AND REMITTANCES

PROJECT: Eco-FARMI DEMO FARM Seedbank C

MONTH: SEPTEMBER 2022

I. SALES DURING THE MONTH:		
1	Cash Sales	6,914.00
2	Credit Sales	
3	Total Sales (1 + 2)	6,914.00
II. ACCOUNT RECEIVABLES:		
1	Balance, beginning of month	23,670.00
2	Add: Credit Sales this month	
3	Total receivables this month (1 + 2)	23,670.00
4	Less: Collections during the month	0.00
a. Cash/O.R.'s #		
	<u>Date</u>	<u>O.R. No.</u> <u>Amount</u>
Total: 0.00		
b. JV's and O.R.'s #		
5	Balance, end of month (3 - 4)	23,670.00
III. COLLECTIONS AND REMITTANCES DURING THE MONTH:		
1	Cash on hand, beginning of month	2,860.00
2	Add: Cash sales (I.1)	6,914.00
	Collection of accounts receivable (II.4)	0.00
3	Total cash during the month (1 + 2)	9,774.00
4	Less: Remittances to the cashier	9,774.00
	<u>Date</u>	<u>O.R. No.</u> <u>Amount</u>
	09-Sep	0623682 7,093.00
	21-Sep	0625862 2,681.00
Total: 9,774.00		
5	Cash on hand, end of month (3 - 4)	0.00

Prepared by:

Attested by:


VANESSA MAY B. MILAN

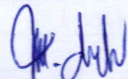
Clerk

ARGINA M. POMIDA

Director, IGP

Concurred:

Recommending Approval:


JEROME O. ARRIBADO

Project Manager, Eco-FARMI Demo Farm

DILBERTO O. FERRAREN

VP, PRGAS