



May 9, 2023

Dr. Beatriz S. Belonias

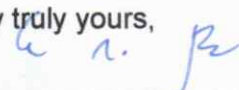
Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Belonias:

Please be informed that I am authorizing **Ms Zyra May H. Centino**, a regular faculty member and Head of the Department of Economics, to take charge my class records and to accommodate queries of my students regarding completion of grades, thesis advising and other academic concerns for my undergraduate and graduate students. This is in view of my retirement effective last February 24, 2023.

Rest assured that the physical copies of students' basic academic records of all the subjects I handled have been turned-over and received by Ms. Centino.

Very truly yours,


MARIA HAZEL I. BELLEZAS
Associate Professor

Certified received the documents as stated:


ZYRA MAY H. CENTINO
Assistant Professor & Head, DOE

Recommending Approval:


MOISES NEIL V. SERIÑO
Dean, CME

APPROVED:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

cc: Office of the University Registrar