



September 5, 2023

**Ms. Angelita B. Orias**

Instructor I

Institute of Tropical Ecology and Environmental Management (ITEEM)

Visayas State University

Visca, Baybay City, Leyte

Dear **Ms. Orias**:

By the authority vested in me as University President, you are hereby appointed as Study Leader of the research entitled "**Propagation of Quality Planting Materials, Carbon Sequestration Potential and Socioecological Assessment of *A. malaccensis*-based Agroecological Systems in Leyte and Biliran Islands**", study 2 of the research project "*Ecological Assessment and Conservation of *Aquilaria malaccensis* Through Sustainable Agarwood Production in Leyte and Biliran Islands, Philippines (ECoSAP)*" (**Project Code: VSU-IP-2021-9**), charged to the Internationalization Program, subject to the availability of funds, effective September 1, 2023 until December 31, 2023, with equivalent workload units, renewable every year until the completion of the project.

As Study Leader, you are expected to perform the following responsibilities:

1. Exercise supervision and control in the implementation of the study, in coordination with the other study leaders;
2. Conduct a morphological and physiological assessment of potential *Aquilaria* mother trees prior to the production of quality planting materials;
3. Conduct economic evaluation on the production of quality planting materials using cost-benefit analysis;
4. Conduct evaluation on the carbon sequestration potential of *Aquilaria* in plantations in Leyte and Biliran Islands;
5. Monitor and evaluate the growth performance of *Aquilaria* in plantations in Leyte and Biliran Islands;
6. Monitor and evaluate carbon stock of *Aquilaria* plantations in Leyte and Biliran using drone technology;
7. Develop a manual on *Aquilaria*'s phenological characteristics to support the propagation of quality planting materials;
8. Submit to OVPREI, through the Project Leader, the following:
  - a. Report on the significant outputs/outcomes of the research;
  - b. Quarterly research progress reports to the OVPREI-RPO (**Attachment 1**);
  - c. Midyear research progress reports every 1<sup>st</sup> week of July of every year (**Attachment 2**);
  - d. Annual research progress reports every 1<sup>st</sup> week of January of the succeeding year (**Attachment 3**);
9. Present the research highlights or papers during the Research In-house Review and Evaluation (**Attachment 4**);

10. Present a paper in the regional/national R&D Symposia/fora (***as scheduled by Consortium/National agency concerned with prescribed standard format***);
11. Submit terminal report three (3) months after completion of the research project (***Attachment 5***);
12. Publish articles of significant research findings in indexed/peer-reviewed journals.

For any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

This appointment supersedes the appointment issued to Dr. Marlito M. Bande for the same (with effectivity from January 1, 2023, until December 31, 2023) as you have reinstated already from your study leave effective this 1<sup>st</sup> semester (AY 2023–2024) and being the previous study leader of this research study.

**EDGARDO E. TULIN**  
President

c.c.: OVPREI (VP)  
OVPREI (RPO)  
ITEEM (Director)  
CFES (Dean)  
RSPPRO (Head)  
Budget Office (Head)  
Finance Management Office (FMO)  
Accounting Office  
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**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.