

Request for Appointment of Contractual Employees
For Research and Extension Projects

VISAYAS STATE UNIVERSITY
Visca, Baybay City

Nov. 23, 2021

Dr. Edgardo E. Tulin
President, Visayas State University
Visca, Baybay, Leyte

Thru: **The Academic Personnel Board**

Dear Sir:

I wish to recommend the appointment ☐ [] new, ☒ [x] renewal, ☐ [] reappointment
of **Ms. Analyn M. Gumama** as **Science Research Assistant** under Project
Code No. **PRCRTC Proj. 107** entitled, **"Maintenance and Characterization of the PhilRootcrops
Yam Germplasm Collection"** by **Dr. Nestor L. Pido** with a salary
(Project Leader)
of **NINETEEN THOUSAND FIVE HUNDRED NINETY THREE PESOS (P 19,593.00)** and **PERA
& ACA** of **P 2,000.00** per month effective **January 1 – June 30, 2022** or subject to termination
anytime due to lack of funds, etc.

This is also to certify that the recommendee met the established qualification standard for the
particular position and that the rules and regulations against nepotism are adhered to.

Statement of Duties and Responsibilities:

1. To characterize and document the yam collection;
2. To assist in the field and storehouse maintenance of the PhilRootcrops yam germplasm collection and in yam recollecting activities;
3. To prepare back-up plantlets in vitro for accessions that are most threatened with insect pest or disease;
4. To analyze data and assist in preparation of reports and presentations; and
5. To do other duties that may be assigned by the project leader from time to time.

Very truly yours,

NESTOR L. PIDO

Project/Study Leader

Endorsed:

Certified Availability of
Appropriation/Allotment:

ALICIA M. FLORES

OIC, Budget Office

Personnel Clearance:

HONEY SOFIA V. COLIS

OIC, HRMO

Recommending Approval:

MARIA JULIET C. CENIZA

Vice Pres. for Res., Extn. & Innovation

Center Personnel Committee:

LISA LARCE

Member

DILBERTO O. FERRAREN

Member

ALAN B. LORETO

Member

MARLON M. TAMBIS

Member

APPROVED:

EDGARDO E. TULIN

Chairman