

DAILY TIME RECORD**VALENZONA, VALERIE C.**

(NAME)

For the month of

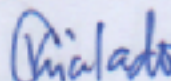
August 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	8:07	12:05	12:07	9:04	7mins	7hrs 53mins
2-TUE	8:00	12:05	12:07	5:37		8hrs
3-WED	8:00	12:23	12:31	8:35		8hrs
4-THU	8:06	12:53	12:54	5:00	6mins	7hrs 54mins
5-FRI	8:09	12:40	12:42	5:06	9mins	7hrs 51mins
6-SAT						Off
7-SUN						Off
8-MON	7:58	12:17	12:33	5:39		8hrs
9-TUE	7:59	12:04	12:05	5:04		8hrs
10-WED	8:01	12:08	12:09	5:12	1min	7hrs 59mins
11-THU	8:06	12:08	12:10	5:19	6mins	7hrs 54mins
12-FRI	8:09	12:02	12:04	3:05	2hrs 4mins	5hrs 56mins
13-SAT						Off
14-SUN						Off
15-MON						SL
16-TUE						SL
17-WED	8:25	12:01	12:07	5:24	25mins	7hrs 35mins
18-THU						SL
19-FRI	8:00	12:05	12:07	5:18		8hrs
20-SAT						Off
21-SUN						Off
22-MON	7:42	12:01	12:04	5:14		8hrs
23-TUE	7:35	12:00	12:02	5:18		8hrs
24-WED	7:23	12:01	12:03	5:19		8hrs
25-THU	7:32	12:00	12:02	5:12		8hrs
26-FRI	7:49	12:03	12:13	5:08		8hrs
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE	7:32	12:02	12:05	6:24		8hrs
31-WED	7:23	12:03	12:07	5:28		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


VALERIE C. VALENZONA

VERIFIED as to prescribed office hours


QUEEN-EVER Y. ATUPAN

 Department Head
 Office of the Cashier