

OFFICE OF THE HEAD FOR PLANNING

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telephone: (053) 565-0600 local 1004 Email: planning@vsu.edu.ph Website: www.vsu.edu.ph

16 January 2023

Dr. Aleli A. Villocino

Quality Management Representative & Vice President for Student Affairs and Services

Dear Dr. Villocino,

We are recommending the following offices for the issuance of Corrective Action Report for the late and non-submission of the Office Performance Commitment and Review (OPCR) for their 2023 targets

JANUARY – DECEMBER 2023 (TARGETS) Office of the BOR & University Secretary Office of the Head for Gender Resource Center Office of the Head for Internal Audit Office of the Head for International Affairs Office Office of the Head for University Integrated Information Center	Deadline: December 25, 2022 1/5/23 1/10/23 1/6/23 No OPCR submitted No OPCR submitted
Office of the Head Cebu Office Office of the Head for Building & Housing Maintenance Office of the Head for Grounds and Landscape Maintenance Office of the Head of Instrumentation and Laboratory Equipment Office of the Head of Motor Pool Services Office of the Head of Power Plant & Electrical Services	1/6/23 No OPCR submitted
Office of the Printing Press/MMDC Office of the Dean of Open University	No OPCR submitted No OPCR submitted
Head, Department of Business Management	1/6/23
Head, Department of Veterinary Basic Sciences Head, Department of Veterinary Clinical Sciences Head, Department of Veterinary Para-Clinical Sciences	No OPCR submitted No OPCR submitted No OPCR submitted
Office of the Student Scholarships Grants and Awards Office of the Student Development Services Office of the Institutional Student Programs and Services Office of the Student Welfare Services Office of the Student Internship and Volunteer Programs Office of the Career and Job Placement Services Office of the ROTC Commandant Office of the Coordinator of CWTS	No OPCR submitted
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Office of the Chief Librarian
Office of the Student and Employee Housing Accommodation

1/5/23 1/13/23

Office of the Director for Extension
Office of the Director for Innovation
Head, Central Analytical Service Laboratory
TVET
Office of the RDE Network Secretariat

No OPCR submitted 1/6/23 1/6/23 1/10/23 1/9/23

Thank you for your unending support.

TONI MARC L. DARGANTES OIC, Head for Planning