



VISAYAS
STATE UNIVERSITY



**NATIONAL SERVICE
TRAINING PROGRAM**

31 October, 2024

PROSE IVY G. YEPES

President

Visayas State University

Visca, Baybay City, Leyte

Through: **ELWIN JAY V YU**

VP for Admin and Finance

Dear Madame President:

This has reference to the program of expenditures (POE) of the CWTS for the first Semester, SY: 2024-2025. The CWTS unit of the National Service Training Program of the Visayas State University Baybay City Campus program of expenditures includes its CWTS Training Procurement and CWTS Services Supports. Financial support required for the said activities is necessary to achieve the goal of the unit.

In this connection, may I therefore request your kind approval for the program of expenditures (POE) of the CWTS, first semester of SY 2024-2025 herein attached amounting to 216,000.00 charged to the VSU CWTS Trust Fund. This requested amount is based on the total number of enrolled CWTS students this current semester 1200 at 180 pesos per student.

Thank you and may this request merit your kind approval.

Truly yours,

Noted:

LOREGIN S. PUGOSA

CWTS Coordinator

DARIO P. LINA

Director, NSTP Office

Recommending Approval:

ALELI A. VILLOCINO

VP for Student Affairs Services

ELWIN JAY V YU

VP for Admin and Finance

Approved:

PROSE IVY G. YEPES

President

NSTP OFFICE

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FM-VSU-03
V3 06-06-2024
No. *2024-71*