



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**AGRONOMY**

February 26, 2025

**Ms. Alicia M. Flores**

Head, Budgeting

Visayas State University

Thru: **Mr. Raymond B. Igcasama**  
University Registrar  
Visayas State University

Dear **Ma'am**,

The course AgSc 111: Postharvest Handling and Seed Technology is collaboratively taught by the Departments of Agronomy and Horticulture. We, the undersigned, request that the laboratory share of the course be divided equally between the two departments. This distribution will allow each department to improve its laboratory facilities and cover other important related expenses.

We appreciate your consideration of this matter and hope for a favorable response.

Thank you very much.

Yours sincerely,

Conforme:

**ALJAY VALIDA**

Head, Department of Horticulture

  
**LUZ C. ASIO**

Head, Department of Agronomy

Noted:

**SUZETTE B. LINA**

Dean, Faculty of Agriculture and Food Science

Recommending approval:

**RAYMOND B. IGCASAMA**

University Registrar, VSU

Approved:

**MS. ALICIA M. FLORES**

Head, Budgeting



**DEPARTMENT OF AGRONOMY**

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