



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH AND  
DEVELOPMENT STUDIES**

February 5, 2024

**Dr. Daniel Leslie S. Tan**  
Officer-In-Charge  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**  
Vice President-Academic Affairs  
VSU, Visca, City of Baybay

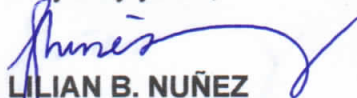
**Dear Dr. Tan:**

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on February 7-8, 2024 or until my return. I will be on official travel to Cebu province to conduct social network analysis in Sudlon I and II vegetable farmers for the ACIAR-CSIRO Project.

As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned date.

Thank you and regards.

Very truly yours,

  
**LILIAN B. NUÑEZ**  
Director

Conforme:

  
**GINA A. DELIMA**  
Instructor II

Recommending Approval:

**MOISES NEIL V. SERIÑO**  
Dean, CME

**BEATRIZ S. BELONIAS**  
Vice President-Academic Affairs

APPROVED:

**DANIEL LESLIE S. TAN**  
Officer-In-Charge