



**ACCOMPLISHMENT REPORT**

May 01-31, 2022

1. Attended PMT meetings to discuss 2023 University targets on May 02 and 19.
2. Met with Institutional Accreditation internal auditors for evaluation on May 03.
3. Wrote the draft of the Institutional Portfolio (IP) for Area III – Faculty and Staff on May 03.
4. Monitored compilation of supporting documents for Area III and submitted documents to support other areas.
5. Presented Area III Compliance Report on May 03.
6. Met with internal auditors to brainstorm for possible Q&A during Institutional Visit on May 06.
7. Conducted APB meeting on May 10 and VSFC-AS meeting on May 12.
8. Presented draft IP of Area III I a meeting with Dr. G. De Lara on May 14.
9. Attended presentation of IPs of all other areas on May 16-18.
10. Attended the CHED seminar-workshop on English Language Proficiency of Graduates on May 20.
11. Attended the final briefing with Dr. G. De Lara on May 21.
12. Actively participated in the Institutional Accreditation Visit on May 23-27, as Chairman of Area III.
13. Actively participated in the onsite evaluation of eleven (11) graduate programs for COPC application on May 24.
14. Submitted proposed justification budget for TIER 2 budget insertion for MOEE and corresponding justification on May 24.
15. Participated in the interview of stakeholders in the Institutional Accreditation on May 25.
16. Attended in the NBC 461 Cycle 8 Revised Guidelines Zonal Orientation on May 26.
17. Delivered the Closing Remarks during the Solidarity Night of the ICP Workshop on May 36.
18. Attended the Exit Conference of the Institutional Accreditation and delivered the Closing Remarks on May 27.
19. Attended the National PASUC Orientation on the NBC 461 Cycle 8 Revised Guidelines on May 30.
20. Acted/signed routinary documents such as payrolls, vouchers, budget obligation requests, DTRs, accomplishment reports, appointments, individual faculty workload/actual teaching load, OPCR/IPCRs, clearances, leave applications, travel requests/orders, and other documents that need the VPAA's actions/signatures.
21. Recommended for approval all requests for hiring regular and part-time instructors, renewal of appointments / change of employment status, attendance to webinars, faculty on study/scholarship grants, sabbatical leave and other faculty development matters.

Submitted by:

  
**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs

Approved

**EDGARDO E. TULIN**  
President



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