



March 5, 2024

**Mr. Nick Freddy R. Bello**  
OIC-Head, Accounting Office  
Visayas State University  
Baybay City, Leyte

Thru: Ms. Elizabeth D. Pasa  
**Remittance In-Charge, Accounting Office**

Dear **Sir Bello**:

The following employees as listed below hereby authorize Mr. Jonel H. Ababat to act on their behalf to get the BIR form 2316 (Certificate of Compensation Payment/Tax Withheld) from your office.

No.	Name	Signature
1.	Arribado, Jerome O.	
2.	Baldos, Odelo B.	
3.	Macapanas, Reynante G.	
4.	Milan, Vanessa May B.	
5.	Valdevieso, Gelberto P.	
6.	Villaremo, Marejen A.	

Please acknowledge receipt hereof.  
Thank you!

Very truly yours,

**JEROME O. ARRIBADO**  
Director, Eco-FARMI

