

## PERSONNEL RECORDS AND PERFORMANCE **EVALUATION OFFCE**

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## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY ROSE S. COYME

For the Month of: December

Department: INTEGRATED HIGH SCHOOL-JHS

Year: 2021

| Day | AM   |       |     |  |     |     | PM   |      |     |     |        |      | Daily            |
|-----|------|-------|-----|--|-----|-----|------|------|-----|-----|--------|------|------------------|
|     | ARR  | DEP   | ARR | DEP  | ARR | DEP | ARR  | DEP  | ARR | DEP | ARR    | DEP  | Total<br>(hours) |
| 1   | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 2   | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 3   | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 4   |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 5   |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 6   | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 7   | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 8   |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 9   | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 10  | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 11  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 12  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 13  | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 14  | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 15  | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 16  | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 17  | 8:00 | 12:00 |     |  |     |     | 1:00 | 5:00 |     |     |        |      | 8                |
| 18  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 19  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 20  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 21  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 22  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 23  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 24  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 25  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 26  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 27  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 28  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 29  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 30  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
| 31  |      |       |     |  |     |     |      |      |     |     |        |      |                  |
|     |      |       |     | The state of the s |     |     |      |      |     | GF  | RAND T | OTAL | 96               |

GRAND IOTAL 96

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

MARY ROSE S. COYME

SHALOM GRACE C. SUGANO

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

DTR21