



RISK Monitoring form

Year: 2021
Office/Unit: CASH OFFICE

A. KEY RESULT AREA/ACTIVITY/PROCESS

		(3)				(7)	(8)	(9)				(13)	(14)	(15)
ISSUES		RISK	RISK ASSESSMENT SCORE BEFORE MONITORING			RISK PRIORITY NUMBER BEFORE MONITORING	ACTION PLAN (Risks)	Current STATUS (Action Plan)	RISK ASSESSMENT SCORE DURING MONITORING			RISK PRIORITY NUMBER DURING MONITORING	LEVEL OF EFFECTIVENESS OF ACTION PLAN	Recommendation
(1) Internal (Weaknesses)	(2) External (Threats)		(4) SEV	(5) OC	(6) DET				(10) SEV	(11) OC	(12) DET			
ODAS/CASH -21-W1 Lack of Manpower due to the retirement of one casual employee		Delayed reports and payments to suppliers and service providers	3	3	2	18 (medium risk)	ODAS/CASH -21-AP1 Follow-up request to NAPB to hire one casual employee as replacement to the retired employee	Hired additional staff (casual) to replace the retired personnel	2	3	1	6 (low)	Highly Effective	Since, the existing office JO personnel was hired as casual (promoted). The office need to hire another JO personnel to replace him.
ODAS/CASH -21-W7 Risky travel to remit government premiums and contributions, and payments to suppliers		Personnel assigned to remit payments can be infected	3	3	2	18 (medium risk)	ODAS/CASH -21-AP6 Request government agencies like Philhealth, and Pag-ibig to come up with	Agencies like Philhealth, Pag-ibig and GSIS have already offered	2	3	1	6 (low)	Highly Effective	Continue to follow up weaccess enrollment at Landbank for bank to bank payments for other funds.