



OFFICE OF THE DEAN OF STUDENTS

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CERTIFICATE OF REPRESENTATION AND TRANSPORTATION ALLOWANCES JANUARY 1-31, 2022

I hereby certify that the amount of **FIFTEEN THOUSAND PESOS (P15,000.00)** representing RATA for the month of January 1-31, 2022 was fully expended.

I further certify:

/ 1. That the amount was incurred in the performance of my official duties.

/ 2. That I did not use any government vehicle within my official station for the said month.

/ 3. That all trips referred to exclude those from home to office and vice versa.

4. That I used government vehicle for my official travel within fifty (50) kilometers for December 1-31, 2021.

Submitted by:

MANOLO B. LORETO, JR. Dean of Students

