



15 March 2024

Dr. Anatolio N. Polinar Head,
Department of Forestry Visca,
Baybay City, Leyte

SUBJECT: THREE (3) SEEDLINGS

Greetings, Sir!

The VSU Reserve Officers Training Corps (ROTC) Unit, ViSCA, Baybay City, Leyte is enthusiastic to conduct a tree planting activity in honor of Women's Month.

We kindly request your support in providing three (3) tree seedlings for the said activity. This will contribute significantly to our efforts in fostering environmental stewardship and celebrating the contributions of women to society.

Also, our very own President, Dr. Prose Ivy G Yepes, will be actively participating in this event alongside MAJ REX M PAYOT (INF) PA, VSUROTC Commandant.

We are enthusiastic on collaborating with the department to ensure the success of this activity.

We hope that this request will merit your consideration and approval.

Thank you very much and more power.

Respectfully yours,

REX M PAYOT
MAJ (INF) PA
Commandant

Approved by:

Dr. Anatolio N. Polinar
Head, Department of Forestry
Visca, Baybay City, Leyte