

DAILY TIME RECORD

AILYN V. CASTRO
(Name)

For the month of MAY 2022
Official hours of arrival (Regular Days) _____
and departure (Saturdays) _____

Day	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2	HOLIDAY					
3	8:00	11:00	1:00	2:00		
4	7:55	11:00	1:00	2:00		
5	8:00	11:00	1:00	2:00		
6	7:55	11:00	1:00	2:00		
7						
8						
9	8:00	11:00	1:00	2:00		
10	8:00	11:00	1:00	2:00		
11	7:55	11:00	1:00	2:00		
12	7:55	11:00	1:00	2:00		
13	8:00	11:00	1:00	2:00		
14						
15						
16	8:00	11:00	1:00	2:00		
17	8:00	11:00	1:00	2:00		
18	7:55	11:00	1:00	2:00		
19	7:55	11:00	1:00	2:00		
20	7:55	11:00	1:00	2:00		
21						
22						
23	7:55	11:00	1:00	2:00		
24	7:55	11:00	1:00	2:00		
25	7:55	11:00	1:00	2:00		
26	8:00	11:00	1:00	2:00		
27	8:00	11:00	1:00	2:00		
28						
29						
30	8:00	11:00	1:00	2:00		
31						
TOTAL						80 hours

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily the time of arrival at and departure from office.

AILYN V. CASTRO

Verified as to prescribe office hours.

DR. DEEAY M. LUNANAO
In-Charge