



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Please Check

- ☒ Original PPMP
☐ Revised (Changed Items, same budget)
☐ Supplemental (Additional budget)

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
C.Y.2023

Unit/Office/Dept/Div.:
Funding Source*:

DBM
EXT.52

Total Budget: **40,000.00**

Description/Specifications		Qty	Unit	Unit Cost	Total Cost	Schedule/Milestone of Activities (in quantities)											
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ext. Supplies																	
1	A4 bond Paper S-20 70gsm	10	ream	250.00	2,500.00	1		1	1	1	1	1	1	1	1		
2	Paper Clip Small	15	box	55.00	825.00	1	1	2	1	1	1	1	1	1	1	3	
3	Paper Clip Big	15	box	75.00	1,125.00	3	1	1	1	1	2	1	1	1	1	1	
4	Binder Clip 1/2 (black)	20	box	85.00	1,700.00	1	2	2	2	1	1	1	1	3	3	2	
5	Binder Clip 3/4 (black)	20	box	100.00	2,000.00	2	2	2	2	2	1	1	1	1	2	2	
6	Sticky Notes Stylish film index see through Assorted neon colors	30	pad	30.00	900.00	3	3	3	2	2	2	3	3	3	3	3	
7	Ballpen Blue	5	box	120.00	600.00	1		1		1		1		1			
8	Ballpen Black	5	box	120.00	600.00		1		1		1		1		1		
9	Ballpen Red	5	box	120.00	600.00			1			1			1		1	
10																	
	Sub-Total				10,850.00												
IT Equipment																	
1	Ink Epson Black	10	bottle	300.00	3,000.00	1	1	1	1	1	1	1	1	1		1	
2	Ink Epson Cyan	10	bottle	300.00	3,000.00	1	1	1	1	1	1	1	1	1		1	
3	Ink Epson Yellow	10	bottle	300.00	3,000.00	1	1	1	1	1	1		1	1	1	1	
4	Ink Epson Magenta	10	bottle	300.00	3,000.00	1	1	1	1	1	1	1	1		1	1	
	Sub-Total				12,000.00												
GRAND TOTAL					22,850.00												

Prepared by:

Noted by:

Funds Available:

Date: MARCH 18, 2022

SHEILLO E. CATORCE

Clerk

BRYAN R. GAPASIN

Project Leader

ALICIA M. FLORES

OIC, Head, Budget/Accounting Office

*Funding Sources: General Fund (GF), Trust Fund (TF), Special Trust Fund (STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies