



May 12, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Tulin:

I would like to recommend Mrs. Mariedith I. Bagarinao to act as an Officer In-Charge of the Department of Agronomy on May 13, 2022 or until my return to office. On this date, I will be on Team building Activity at Macrohon So. Leyte.

As an OIC, Mrs. Bagarinao is authorized to discharge the duties and responsibilities of the Department Head, in addition to her regular tasks as Faculty.

**RUTH O. ESCASINAS**  
Head, DA

Conforme:

**MARIEDITH I. BAGARINAO**  
Instructor III

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President