



## OTP MONITORING FORM

Year: 2021

(1)	Action Plan in OTP		Issue based on SWOT		Associated Risk (refer to ROAM)		Last year Monitoring			(11)	(12)	(13)	During Monitoring			(17)	(18)
Metrics (Based on Strat Plan)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	Target Date of Implementation	Actual Date of Implementation	Monitoring Date	(14)	(15)	(16)	Effectiveness of Action Plan	Recommendation
	Code	Description	Code	Description	Code	Description	Target	Accomplishment	Percent Accomplishment				Target	Accomplishment	Percent Accomplishment		
1.3.4.	C.1	Request for reposting of vacant positions	LIB-20-T1	Scarcity of license librarians		Poor delivery of library services due to lack of librarians	2 license d librarians	0		March 2021	August 2021	November 2021	2	0	85%	Highly effective	Follow up for the result of hiring
1.3.3	C.2	Request or make proposal for additional budget for subscription of online journal database s, e-books and/or additional journals title	LIB-21-W1	Insufficient budget allocation for online journal database subscription		Lack of updated printed/ online subscriptions of journals to cater patrons				May 2021	On going	November 2021	1 budget propos al	0	0%	Slightly effective	There was no budget proposal made since during the pandemic the migration of budget for print materials to online resources was prioritized
1.3.4	C.3	Submit a budget proposal for the purchase of termite-resistant shelves and furniture	LIB-21-W3	Insufficient number of termite-resistant shelves and furniture		Unrecoverable damaged to library collection	1 budget propos al	0	0%	January 2021	August 2021	November 2021	1 budget propos al	1 budget proposal	85%	Highly effective	Follow-up
1.3.4	C.4	Request to NAPB for an	LIB-20-W2	Lack of IT/CS Personnel		There is no IT/Computer Science	1	0		February 2021	February 2021	November 2021	1 request	1 request	85%	Highly effective	Follow-up

**Vision:** A globally competitive university for science, technology, and environmental conservation.

**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.