



August 1, 2022

Dr. Edgardo E. Tulin, Ph.D.

President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias, Ph.D.**
Vice President for Academic Affairs

Dear **Dr. Tulin**:

I am requesting that I will return to the office effective today, August 1, 2022, after a one-year sabbatical leave with outputs. I am glad to inform you that I complied already the outputs relative to the publication of articles in a legitimate journal or publisher. I published and accepted eight articles during the sabbatical period from August 1, 2021, until July 31, 2022. However, due to hectic activities regarding the preparation in the submission and responses of questions from evaluators of the aforesaid papers, the learning guide which was supposed to be finished until the sabbatical period is still 85 percent completed. I am planning to comply with this undertaking before the year-end. Therefore, may I humbly request approval for my reinstatement in our office at the Visayas State University (VSU) to effectively and efficiently function as one of the faculty in the Department of Agronomy.

Thank you very much for your concerted support and God bless you.

Respectfully yours,


DIONESIO M. BAÑOC

Assoc. Prof. V, Dept. of Agronomy

Noted:


RUTH O. ESCASINAS, Ph.D.

Head, Department of Agronomy

Recommending Approval:

VICTOR B. ASIO, Ph.D.

Dean, College of Agriculture and Food Science

BEATRIZ S. BELONIAS, Ph.D.

Vice President for Academic Affairs

Approved:

EDGARDO E. TULIN, Ph.D.

President, Visayas State University