

DAILY TIME RECORD**GORNE, NELLO D.**

(NAME)

For the month of


May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN	S					Off
2-MON	Calamity leave					Absent
3-TUE						Holiday
4-WED	Calamity leave					Absent
5-THU	Calamity leave					Absent
6-FRI	Calamity leave					Absent
7-SAT	S					Off
8-SUN	S					Off
9-MON						Holiday
10-TUE	7:39	12:04	12:52	5:13		8hrs
11-WED	7:38	12:04	12:54	5:15	3hrs 34mins	4hrs 26mins
12-THU	7:55	n:05	12:55	5:07	3hrs 48mins	4hrs 12mins
13-FRI	Team building					Absent
14-SAT	S					Off
15-SUN	S					Off
16-MON	7:55	12:03	12:41	5:43		8hrs
17-TUE	7:37	12:04	12:46	5:42		8hrs
18-WED	7:50	12:04	12:48	5:08		8hrs
19-THU	7:52	12:03	12:54	5:08		8hrs
20-FRI	7:53	12:05	12:52	5:05		8hrs
21-SAT	S					Off
22-SUN	S					Off
23-MON	7:50	12:03	12:48	5:13		8hrs
24-TUE	7:48	12:05	12:50	5:10	3hrs 43mins	4hrs 17mins
25-WED	7:56	12:03	12:55	5:16		8hrs
26-THU	7:54	12:03	12:52	5:20		8hrs
27-FRI	7:57	12:01	12:55	5:04		8hrs
28-SAT	S					Off
29-SUN	S					Off
30-MON	7:54	12:04	12:57	5:15		8hrs
31-TUE	7:54	12:02	12:55	5:05		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


NELLO D. GORNE

VERIFIED as to prescribed office hours


RUTH O. ESCASINAS

Department Head
Department of Agronomy

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