

DAILY TIME RECORD
ALCOBER, ED ALLAN L.
(NAME)

For the month of
March 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	8:08	12:17	12:41	6:38	8mins	7hrs 52mins
2-SAT						Off
3-SUN						Off
4-MON	7:05	12:02	12:30	5:15		8hrs
5-TUE	8:01	12:00	12:12	5:27	1min	7hrs 59mins
6-WED	7:57	12:39	12:40	5:39		8hrs
7-THU	8:02	12:02	12:21	5:20	2mins	7hrs 58mins
8-FRI	6:06	12:10	12:48	6:20		8hrs
9-SAT						Off
10-SUN						Off
11-MON	7:04	12:00	12:25	5:22		9hrs 53mins
12-TUE	8:01	12:06	12:21	5:11		8hrs 55mins
13-WED	8:04				8hrs	
14-THU	8:08	12:33	12:42	5:06		8hrs 49mins
15-FRI	7:41	12:05	12:48	5:07		8hrs 43mins
16-SAT						Off
17-SUN						Off
18-MON	7:33	12:00	12:16	5:04		8hrs
19-TUE	7:44	12:19	12:25	6:36		8hrs
20-WED	7:37	12:15	12:20	5:39		8hrs
21-THU	7:54	12:11	12:20	5:15		8hrs
22-FRI	7:52	12:00	1:00	5:00		8hrs
23-SAT						Off
24-SUN						Off
25-MON	7:41	12:29	12:58	5:06		8hrs
26-TUE	7:48	12:06	12:48	5:01		8hrs
27-WED						CDO
28-THU						Holiday
29-FRI						Holiday
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


ED ALLAN L. ALCOBER

VERIFIED as to prescribed office hours


DIONESIO M. BAÑOC

Department Head
Department of Agronomy

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