

# INSTITUTE OF TROPICAL ECOLOGY AND ENVIRONMENTAL MANAGEMENT

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March 29, 2023

### Dr. EDGARDO E. TULIN

University President Visayas State University Visca, Baybay City, Leyte

## Dear Dr. Tulin,

In connection with my official travel to Didyo, Inopacan, Leyte on April 5,2023. I would like to recommend **Ms. Kleer Jeann G. Longatang** as Officer-in-Charge (OIC) of the Institute of Tropical Ecology & Environmental Management (ITEEM) to take charge of my responsibilities on the said dates until my return.

AS OIC, **Ms. Longatang** is authorized to discharge the functions of the ITEEM in addition to his present duties and responsibilities.

Very truly yours,

## **ELIZA D. ESPINOSA**

Director

Conforme:

### **KLEER JEANN G. LONGATANG**

Instructor, ITEEM

Recommending Approval:

**DENNIS P. PEQUE** 

Dean, CFES

Approved:

**EDGARDO E. TULIN** 

**University President** 



VSU's Vision: A globally competitive university for science, technology, and environmental

conservation.

VSU's Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.