ViSCA Form No. 1 (Travel Request) Rev. Feb. 1984



c o Records Division

Accounting Office Requisitioner

VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: January 6, 2022

President

ViSCA Form No. 1 (Travel Request) Rev. Feb. 1984



VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: January 6, 2022

President

Name	: Peter Ben Laurice H. Urdaneta		Name	: Peter Ben Laurice H. Urdaneta	
Designation	: Admin. Aide III	Signature	Designation	: Admin. Aide III	Signature
Destination	: Ormoc City		Destination	: Ormoc City	
Date of Travel	: January 6, 2022	_	Date of Travel	: January 6, 2022	
Purpose	: To submit documents to Philhealth and to		Purpose	: To submit documents to Philhea	Ith and to
	deliver checks to diff. Ormoc Suppliers.			deliver checks to diff. Ormoc Sup	opliers.
					/
Estimated Expenses			Estimated Expenses		
Source of Funds			Source of Funds		
Transportatio	n:		Transportatio	n:	
	() College Vehicle			() College Vehicle	
	() Public Conveyance			() Public Conveyance	
	QUEEN-EVER Y. ATUPAN		QUEEN-EVER Y. ATUPAN		
	Sup. Admin Officer	•		Sup. Admin Office	
RECOMMENDING APPROVAL:		RECOMMENDING APPROVAL:			
	Atty. Rysan C. Guinocor			Atty. Rysan C. Gui	nocor
	OIC Director, ODAS			Dept. Head/Chair	rman
	In-charge of funds (If other than the	ne		In-charge of funds (If other	than the
	Dept/Office Head)			Dept/Office Head)	
	Die Of Instruction/Doc 9. E.			Dir. Of Instruction/Re	oc 9. Evt
	Dir. Of Instruction/Res. & Ex	CL.		Dir. Or Instruction/Re	S. & EXt.
APPROVED:			APPROVED:		
	Edgardo E. Tu	ılin		Edgar	rdo Tulin

c o Records Division

Accounting Office

Requisitioner