

DAILY TIME RECORD
BENITEZ, CECILIO M.
(NAME)

For the month of
February 1 - 28, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

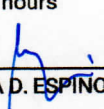
Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	CHINESE NEW YEAR					
2-WED	OB - GSIS MAASIN					
3-THU	7:55	12:08	12:17	5:06		
4-FRI	7:43	12:03	12:20	5:00		
5-SAT						Off
6-SUN						Off
7-MON	HALF DAY		12:39	5:00		
8-TUE	7:49	12:01	12:11	5:00		
9-WED	7:56	12:00	12:10	5:05		
10-THU	7:53	12:01	12:20	5:00		
11-FRI	7:48	12:00	12:03	5:03		
12-SAT						Off
13-SUN						Off
14-MON	7:48	12:05	12:33	5:00		
15-TUE	7:54	12:03	12:13	5:02		
16-WED	7:54	12:01	12:24	5:00		
17-THU	7:57	12:07	12:36	5:08		
18-FRI	7:59	12:03	12:45	5:05		
19-SAT						Off
20-SUN						Off
21-MON	8:01	12:03	12:10	5:01		
22-TUE	8:00	12:03	12:42	5:02		
23-WED	7:59	12:00	12:30	5:06		
24-THU	7:49	12:01	12:35	5:00		
25-FRI	HOLIDAY					
26-SAT						Off
27-SUN						Off
28-MON	FORCED LEAVE					

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



CECILIO M. BENITEZ

VERIFIED as to prescribed office hours



ELIZA D. ESPINOSA
 Department Head
 Institute of Tropical Ecology & Envi. Mgmt.