

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## PURCHASE ORDER

Supplier :	<b>NOLAS COMMERCIAL</b>	P.O No:	<b>PO-STF-2025-09-0620</b>
Address :	M. L. Quezon St., Poblacion Zone 10, Baybay City, Leyte	Date:	<b>9-Sep-25</b>
TIN:	936-203-925	PR No:	<b>STF-2025-07-00830</b>
		Mode of Procurement:	<b>NP-SVP</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>VSU-Main Campus, Visca, Baybay City, Leyte</b>	Delivery Term: <b>FOB-VSU Baybay</b>
Date of Delivery: <b>Within 30 calendar days upon receipt of P.O.</b>	Payment Term: <b>As per cost of items delivered</b>

Item No.	Description	Unit	QTY	Unit Cost	Amount
1	A4 Photo Paper	pack	20	100.00	2,000.00
2	Paper, Bond, A4, S-24, 80 gsm	ream	10	289.00	2,890.00
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	<b>Purpose:</b> For Salingkusog 2025.				
	<b>Intended:</b> IHK				

TOTAL: **4,890.00**

Total Amount in Words: **FOUR THOUSAND EIGHT HUNDRED NINETY PESOS ONLY**

Very truly yours,

Conforme:

\_\_\_\_\_  
Supplier's signature Over Printed Name

\_\_\_\_\_  
Date

**PROSE IVY G. YEPES**

\_\_\_\_\_  
President

Fund Cluster: _____	ORS/BURS No. : _____
Funds Available _____	Date of ORS/BURS: _____
<b>NICK FREDDY R. BELLO</b> Head, Accounting Division	Amount: _____