

DAILY TIME RECORD**PLEÑOS, MARY CRIS F.**

(NAME)

For the month of

January 1 - 31, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|-------------|-------------|
| | IN | OUT | IN | OUT | | |
| 1-SUN | | | | | | Off |
| 2-MON | | | | | | Holiday |
| 3-TUE | 7:54 | 12:10 | 12:11 | 5:26 | | 8hrs |
| 4-WED | 7:52 | 12:14 | 12:15 | 5:07 | | 8hrs |
| 5-THU | 7:50 | 12:15 | 12:54 | 4:46 | 14mins | 7hrs 46mins |
| 6-FRI | 7:51 | 12:14 | 12:14 | 5:03 | | 8hrs |
| 7-SAT | | | | | | Off |
| 8-SUN | | | | | | Off |
| 9-MON | 7:42 | 12:04 | 12:05 | 5:47 | | 8hrs |
| 10-TUE | 7:54 | 12:25 | 12:25 | 5:09 | | 8hrs |
| 11-WED | 7:50 | 12:14 | 12:15 | 5:02 | | 8hrs |
| 12-THU | 8:30 | 12:11 | 12:12 | 4:49 | 41mins | 7hrs 19mins |
| 13-FRI | 8:10 | 12:12 | 12:14 | 5:15 | 10mins | 7hrs 50mins |
| 14-SAT | | | | | | Off |
| 15-SUN | | | | | | Off |
| 16-MON | 7:46 | 12:14 | 12:15 | 4:48 | 12mins | 7hrs 48mins |
| 17-TUE | 7:38 | 12:16 | 12:17 | 5:20 | | 8hrs |
| 18-WED | 7:38 | 12:08 | 12:08 | 4:51 | 9mins | 7hrs 51mins |
| 19-THU | | | | | | OB |
| 20-FRI | 7:37 | 12:03 | 12:07 | 4:57 | 3mins | 7hrs 57mins |
| 21-SAT | | | | | | Off |
| 22-SUN | | | | | | Off |
| 23-MON | 7:52 | 12:09 | 12:09 | 5:17 | | 8hrs |
| 24-TUE | 8:33 | 12:06 | 4:21 | 5:00 | 3hrs 54mins | 4hrs 6mins |
| 25-WED | 7:39 | 12:10 | 12:11 | 5:00 | | 8hrs |
| 26-THU | 7:43 | 12:11 | 12:12 | 4:59 | | 8hrs |
| 27-FRI | 8:21 | 12:05 | 12:06 | 5:00 | | 8hrs |
| 28-SAT | | | | | | Off |
| 29-SUN | | | | | | Off |
| 30-MON | | | | | | OB |
| 31-TUE | | | | | | OB |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY CRIS F. PLEÑOS

VERIFIED as to prescribed office hours

ROMEL B. ARMECIN

Department Head
National Abaca Research Center