





**DEPARTMENT OF AGRONOMY** 

DASS Building, Visayas State University Visca, Baybay City, Leyte PHILIPPINES 6521-A Phone: +63 565 0600 Local 1013 Email: agronomy@vsu.edu.ph

April 18, 2022

Dr. Edgardo E. Tulin President Visayas State University Visca, Baybay City, Leyte

Dear Pres. Tulin:

Good day!

The Faculty of the Department of Agronomy would like to avail the Compensatory Day Off (CDO) for this year 2022 with the following schedule:

Name of Faculty	CDO Schedule	
Alcober, Ed Allan L.	July 01, August 30-31, Dec. 1, 2, 22, 23, 27, 28 and 29, 2022	
2. Asio, Luz G.	Dec 16, 19, 20, 21, 22, 23, 26, 27, 28, and 29, 2022	
<ol><li>Cagande, Loreme S.</li></ol>	May 16-20, Dec. 21-22 & 26-28, 2022	
4. Cagasan, Ulysses A.	May 2, 4-6, August 30-31, December 23, 27-29, 2022	
5. Escasinas, Ruth O.	July 15, Aug. 5, Sept. 16, Oct 14, Nov. 11 and 18, Dec 26, .27-29, 2022	
6. Gorne, Nello D.	June 24, Aug. 23, Nov. 9-11, Dec. 26 - 30	
7. Ratilla, Berta C.	May 2 & 11, Sept. 28-30, Dec. 23, 26-29, 2022	

Thank you very much.

Respectfully yours,

Morran **RUTH O. ESCASINAS** 

Head, DA

Recommending Approval:

VICTOR B. ASIO Dean, CAFS

BEATRIZ S. BELONIAS Vice President for Academic Affairs

Approved:

EDGARDO E. TULIN President



## OFFICE ( THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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## EXCERPT FROM THE APPROVED MINUTES OF THE

October 25, 2021 at 2:00 PM
Academic Personnel Board Meeting
ViaGoogleMeet(meet.google.com/ ede-rtga-gox)



Recommendation of DoA Personnel Committee for their faculty members Vacation-Sick Leave Status for S.Y 2021-2022.

Name	Status	Justification
Alcober, Ed Allan L.	Vacation-Sick Leave	Study Leader of study 1 entitled "Preliminary yield trials" under VSU-IRRI project
Asio, Luz G.	Vacation-Sick Leave	Study leader of the study entitled "Effects of Different Soil management Strategies on crop Perf. In Acid Soils"
Cagande, Loreme S	Vacation-Sick Leave	Co-Study Leader of Component 4 (Design production and distribution of print and materials and brochures from the extension project entitled "Training, Technical Asst. and Distribution of Agronomics Crops
Cagasan, Ulysses A.	Vacation-Sick Leave	Department Head
Escasias, Ruth O.	Vacation-Sick Leave	Co-Study Leader of component 1 project entitled "Training, Technical Asst. and Distribution of Agronomics Crops
Gorne, Nello D.	Vacation-Sick Leave	Study Leader of research entitled "Propagation of Quality Planting materials
Ratiila, Berta C.	Vacation-Sick Leave	Co-Study Leader of component 2: project entitled "Training, Technical Assistance and distribution of Agronomic Crops, Planting Materials

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 464

Series of 2021

Recommending approval to grant the leave status of DOA faculty as presented. October 25, 2021

Certified True and Correct:

JENNIFER E. ANDO APB Secretary

cc: Dr. Ulysses A. Cagasan, Head. DoA



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 1 of 1 FM-VSU-10 v1 06-11-2020